

## REWARD SYSTEM

1. Teacher to read all nomination forms in the classroom each month as they are submitted, or at a time during the day/week that works for him/her.
2. Teacher to post all nomination forms either in the classroom, or outside the classroom each month.
3. Teacher to tally up all nomination forms at month's end to determine the champions per classroom. If there is a tie, the teacher is to use his/her discretion based on the "quality" of the nomination to select a champion. The teacher is to submit the champion's name to the Principal or Vice Principal (VP).
4. Principal/VP or Delegate will record (in a supplied excel spreadsheet), the first and last names of all winners per Attribute/Superpower. This spreadsheet will be used to create the Monthly Posters and the Overall Year End Poster. Please ensure correct spelling of all students' names.
5. Champions are announced at the monthly school assembly. Following the assembly, they will have their individual photo taken and this will be incorporated into a monthly winner poster that they will later take home.
6. Principal/VP or Delegate will take the digital photographs and upload them into a file he/she creates on the office computer per Attribute/Superpower (see [Monthly Photo Poster Instructions](#) on website).
7. Principal/VP or Delegate will create award winner personalized posters using the monthly Attribute/Superpower templates. These posters should be given to the teacher of each winner within 5 school days after the assembly has taken place. One copy of the poster will be posted in the classroom/school and one copy is given to the student to take home.
8. Principal/VP or Delegate will include the champion's name for each month in the School Newsletter.
9. The champions for each month will form a Recess Planning committee. They will brainstorm together to come up with games/activities that are suitable for a safe, fun, All-Inclusive recess for their school. (Split grades Junior/Primary as needed, if applicable, due to space limitations on school grounds). This recess planning session will be facilitated by Principal/VP or Delegate as required. Goals: student collaboration on games/activities, roles/responsibilities, location of each game/activity at the recess, event date and time, rain back-up plan, equipment, while keeping "safety" and game appropriateness in mind. It is important here to coach the children through this session and not "tell them what to do".
10. All-Inclusive Recesses to take place once per month (with the exception of June, where you will need to include May and June's recess in June prior to end of school year). All monthly champions and Principal/VP or Delegates will meet 15 minutes in advance of the recess to ensure all involved are aware of their specific roles/responsibilities and will set up their game/activity in assigned location with equipment as needed.\*\*\*
11. Prior to the Recess commencing, the Principal/VP or Delegate will announce over the PA what games/activities are available and where they are located. Once the bell rings, recess begins and extends for about 10–15 minutes. Throughout that time, the goal is to ensure ALL students are engaged in games/activities and no one is left out. Safety is also a key factor. These recesses help build leadership skills, accountability, responsibility and pride. Teachers will each bring their classes to the designated recess area and in an organized fashion. This will allow students to go to game/activity of their choice. Activity size limitations can be set where needed.



\*\*\*Note: Depending on the activity, 1-2 adults per activity may also be needed to help supervise and include any children who seem to be left out of the fun.

This is a key aspect to the whole concept of BCBS because it brings the "world of adults" into the playground and everyone benefits...the kids love it and the adults leave with a sense of wonder and appreciation.